

Leicestershire Youth Cricket League

Instructions for Result Submissions

There are currently 4 levels of User:

Club Administrator - who can, authorize registered users to be administrators (either Club or Fixture), submit club data, submit results, submit player registrations

Fixture Administrators - who can submit results,

Registered Users - who can see Club specific data

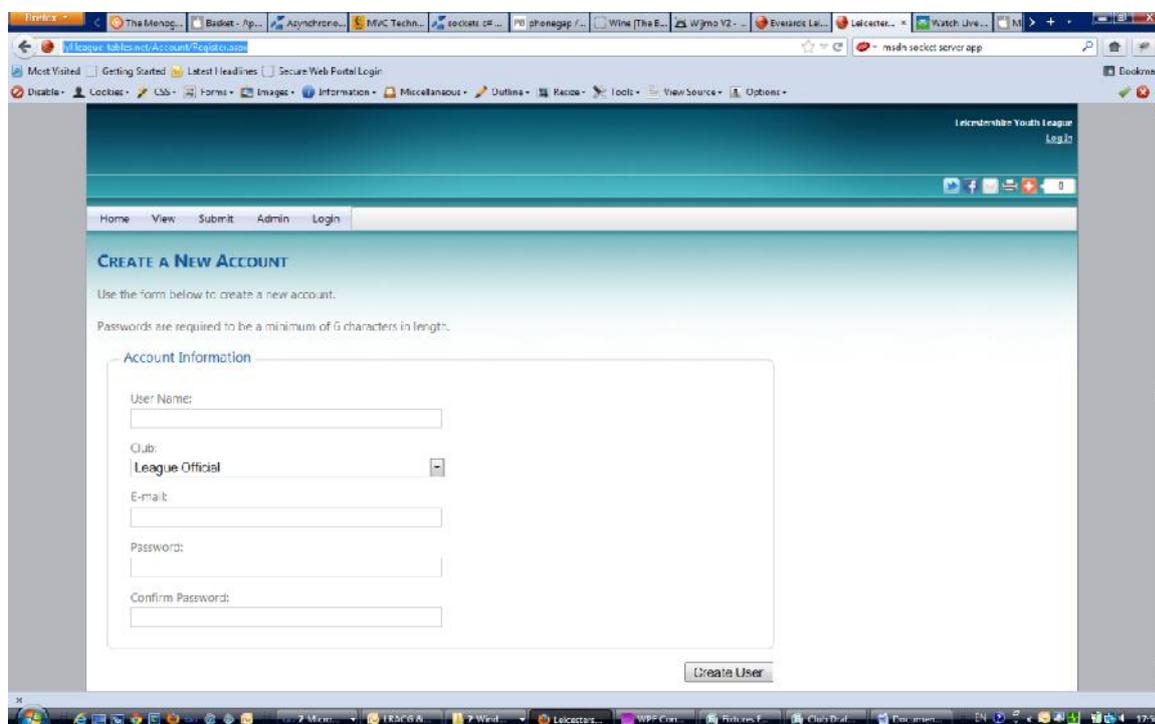
Anonymous Users - users without a registered account.

Each Club should nominate at least one administrator, who can authorize other Club Users to submit results. This user should create an account at lyl.league-tables.net and request Club-Administrator status for the club with reference to the Leicestershire Youth League.

To create an account go to:

<http://lyl.league-tables.net/Account/Register.aspx>

the following screen will be displayed:

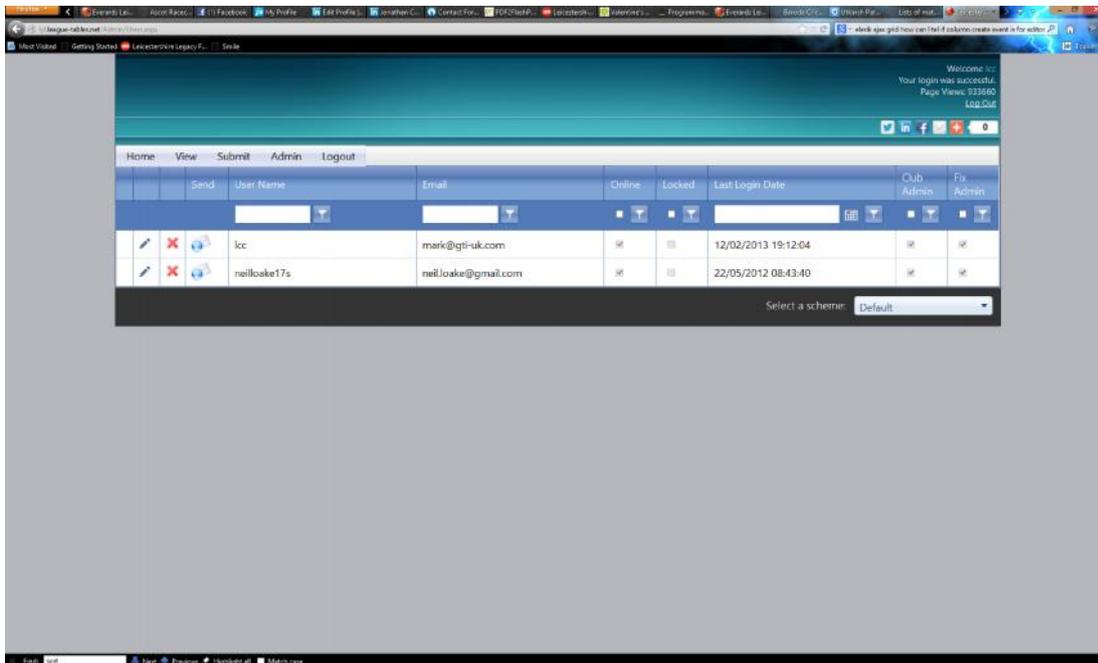


The screenshot shows a web browser window displaying the registration page for the Leicestershire Youth League. The page title is "Leicestershire Youth League Login". The navigation menu includes "Home", "View", "Submit", "Admin", and "Login". The main heading is "CREATE A NEW ACCOUNT". Below the heading, there is a note: "Use the form below to create a new account." and a requirement: "Passwords are required to be a minimum of 6 characters in length." The form is titled "Account Information" and contains the following fields: "User Name:" (text input), "Club:" (dropdown menu with "League Official" selected), "E-mail:" (text input), "Password:" (text input), and "Confirm Password:" (text input). A "Create User" button is located at the bottom right of the form.

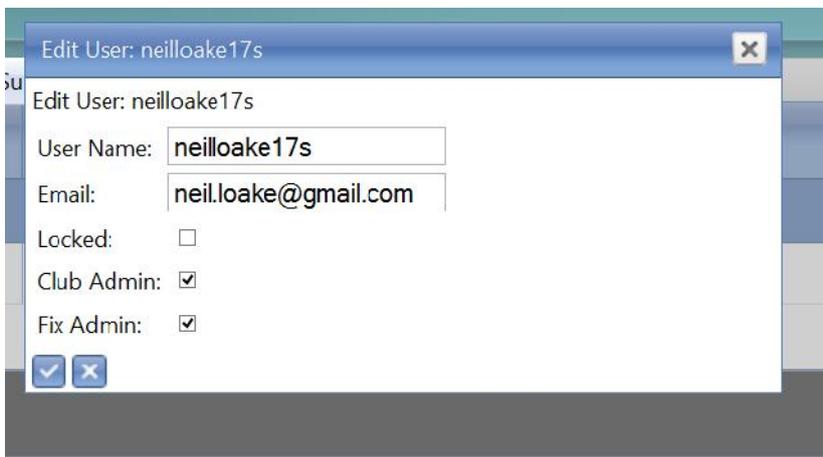
Enter a user name (any string of printable characters), select your club from the drop down box, enter a valid e-mail address, and then enter a password and confirm this password, before selecting **Create User** to create your account.

How to Authorize Other Users (Club Admin Users Only)

Select **Admin->Users**, from the main menu to display a list of all your club's registered users:



To authorize a user, select the **Edit** (or pencil) button in the left-most column next to their name.



A pop-up dialog will appear. Check the boxes to assign the required permissions. Club Admin status allows the user full access to the Club's data. Fix Admin allows the user to submit results and highlights only.

Use the Blue tick box to save these changes.

User accounts which are Locked, may be unlocked by unticking the Locked box.